

2nd Onchan Scout Group

HALL - CONDITIONS OF HIRE

14. May 2004



- 1) The Hirer shall be over the age of 21.
- 2) All evening events must end by 11.30 p.m.
- 3) MAXIMUM PERMITTED NUMBERS These should not exceed:- 200.
- 4) A Cleaning Deposit of £20.00 is to be paid in cash or cheque with the Booking. This will be refunded if the building is left in a clean and tidy condition.
- 5) A bond of £100 is required for all events at which alcohol is provided, and £200 for 18th/21st birthday parties. This bond will be refunded within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents during the period of the hiring and as a result of the hiring.
- 6) If the Hirer is a Club, Society, Organisation or Company, a copy of their Public Liability Insurance must be provided.
- 7) The Hirer must provide sufficient numbers of responsible adult attendants or stewards for adequate supervision of the premises and users therein. Two such stewards must be designated to take charge in case of fire and should familiarise themselves with the position of exits, and the operation of the fire alarm and fire fighting equipment. Such stewards should be able to give full assistance in evacuating the premises and be readily identifiable to members of the public in the event of such emergency.
- 8) The Hirer will, during the period of hire, be responsible for the supervision, care and protection from damage of the premises, fabric and contents and for the behaviour of all persons using the premises whatever their capacity.
- 9) The Hirer shall indemnify the Scout Group for the cost of repair of any accidental or wilful damage to any part of the premises or contents which may occur during the period of hire, and the Scout Group reserve the right to take legal action to reclaim monies owing.
- 10) The Hirer shall be responsible for leaving the premises and surroundings clean and tidy, at the proper time, fit to be used by the next letting or Scout meeting. All articles brought into the hall and all rubbish, must be taken away by the hirer.
- 11) To protect the floor high heeled shoes **must not** be worn in the main hall.
- 12) If the event is cancelled, by or on behalf of the Hirer, more that 2 months before the event then the initial booking deposit will be returned to the Hirer. If the event is cancelled within 2 months of the event then the initial booking deposit is not returnable.
- 13) The Scout Group shall not be liable for any injury to persons, loss or damage to property brought onto the premises or for any consequential loss.
- 14) The Hirer shall report to the Scout Group when returning the key any injury to persons or loss or damage of property. In the case of destruction, damage or loss by theft, or attempt thereat, the Hirer shall give immediate notice to the police. In the event of any occurrence likely to give rise to a claim or upon receipt by the Hirer of notice of claim, the Hirer shall immediately notify the Scout Group and provide information as the Scout Group may require.
- 15) The Hirer shall not sub-let or use the premises in any unlawful way or bring on to the premises anything which may endanger the same.
- 16) Any complaints concerning the premises must be made as soon as possible in writing to the Scout Group.
- 17) In the event of the premises being rendered unfit for the use it was hired, the Scout Group shall not be liable for any loss whatsoever.
- 18) The Scout Group reserves the right of free admission during the period of hire to observe compliance of the conditions of hire.
- 19) Charges are subject to revision without prior notice.
- 20) The Scout Group reserve the right to cancel bookings with 1 months notice if the hall is required for Scouting activities.
- 21) The selling of alcohol on the premises is forbidden, unless you have obtained a license from licensing court. Provision of a bar for your own use is permitted providing no charge is levied.
- 22) Smoking is not permitted in the building.
- 23) The Scout Hall does not have a public entertainments license. This precludes you from charging members of the public who enter the building.
- 24) No car parking facilities are provided by the Scout Group. However you may use the Onchan Community Centre car park . The following terms apply.
 - a) Space is not guaranteed.
 - b) The car park may be temporarily closed at any time by the Onchan Commissioners.
 - c) Users of the car park are to park in an orderly and sensible fashion so as not to block access to buildings or other vehicles.
 - d) Private motor vehicles only are permitted.
 - e) Users park their vehicles at their own risk and the Onchan Commissioners will not be liable for any loss or damage to person or Property, howsoever caused.
 - f) Overnight parking is not permitted without express permission.
- 25) The Hirer shall provide their own First Aid Kit.
- 26) In the event of any queries, problems or complaints, then please contact: Tracy Hodgkins, 1, Lakeside Road, Governors Hill, Douglas, Isle of Man. Telephone (01624) 613026.